



OSCEOLA COUNTY SCHOOL DISTRICT

JOB DESCRIPTION

Position Title: Behavior Analysis Technician		Date: 06.04.02 Rev. 07.23.18
Position Level: 8 May be assigned as: 10-month, 11-month, or 12-month	FLSA Status: Non-Exempt	Job Code:

GENERAL DESCRIPTION

To provide technical-level assistance to School based and district staff in the implementation and progress monitoring of Behavior Intervention Plans (BIP) for students with challenging behaviors.

KEY RESPONSIBILITIES

To conduct classroom observations using standard behavioral measurements techniques which include partial interval recording and time sampling methods.

To develop and create appropriate materials needed to implement strategies outlined in individual student BIPs (i.e. visual schedules, token boards, visuals, etc.).

To participate as part of school team to manage all levels of crisis intervention according to district policy and as outlined in the district's Crisis Prevention (CPI) training.

To implement behavior strategies and data collection techniques as outlined on individual student BIPs under direct supervision of the classroom teacher and/or Supervisor of Behavior Programs in all areas of the school.

To assist in the maintenance of student hygiene, i.e. toileting, etc. as outlined in the individual student BIP.

To ride a bus with a student when needed, to assist in the implementation of behavior strategies and data collection techniques as outlined by the Individual Education Plan (IEP) team or individual student BIP.

To participate in professional development provided by the District to enhance skills needed for working with students with disabilities and basic principles of applied behavior analysis.

To attend the district's CPI professional development and annual refresher courses.

Perform other duties and responsibilities as assigned by Supervisor.

CLASS SPECIFICATION

Position Title: Behavior Analysis Technician	Job Code:	Position Level: 8
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KEY JOB REQUIREMENTS	
Formal Education:	High School diploma or equivalent and Registered Behavior Technician (RBT) Certification (RBT certification preferred)
Work Experience:	At least three (3) years experience working with students with disabilities
Impact of Actions:	Makes decisions and final recommendations, which routinely affect the activities of an individual classroom or student.
Complexity:	Basic: Work consists of moderately complex procedures and tasks where basic analytic ability is required. Work may involve the comparison of numbers, selection of appropriate guidelines and procedures, or identification of appropriate actions to follow.
Decision-Making:	Varied: Supervision is present on an "as needed" basis to establish general objectives to identify potential resources for assistance. Independent judgment is required to select and apply the most appropriate of available guidelines and procedures to achieve desired results.
Communications:	Requires regular internal and external contacts to discuss issues of moderate importance and to respond to inquiries. Occasionally requires contacts with officials at higher levels on matters requiring cooperation, explanation and persuasion or with the public involving the enforcement of regulations, policies and procedures.
Managerial Skills:	Involves no responsibility or authority for the direction of others.
Planning:	One to Three Months: Plan events that are expected to occur in the next one to three months or on a quarterly basis.
Job-Related Knowledge and Skills:	Intermediate Skills: Has knowledge of office or operational procedures. Performs basic typing/word processing, bookkeeping, checking or charts or records and posting of information to a database/spreadsheet, following instructions.
Working Conditions/ Physical Effort:	Work can require physical exertion and/or physical strain. Work environment involves several disagreeable elements and or exposure to job hazards where there is some possibility of injury.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.